



RAPID Quick Start

Create an Emergency Message

☐ **1. Select a Message**

Choose Evacuate Now, Shelter in Place, search for a message, or browse all events.

☐ **2. Select Languages**

Choose the languages appropriate for the affected community.

Note: Written-language messages dynamically incorporate the incident information entered in RAPID. Mixteco audio and ASL are generic versions of the pre-written messages.

☐ **3. Enter Incident Information**

Complete the required fields, such as:

- Source
- Location
- Time
- Hazard
- Protective action
- URL

☐ **4. Apply Your Information**

Select Apply and review the completed message.

☐ **5. Review the Message**

Confirm locations, times, protective actions, URLs, and other incident-specific information are correct.

☐ **6. Copy or Download**

Select Copy to Clipboard for an individual message or Download Messages for the complete message set.

☐ **7. Disseminate Through Your Authorized System**

Follow your jurisdiction's established approval and dissemination procedures.